

MEMBERS PRESENT: David Croston, Chair; Terri Cortvriend, Vice Chair; Thomas Vadney, Clerk; Emily Copeland; Andrew Kelly; and John Wojichowski

Also Present: Dr. Lynn Krizic, Superintendent; and Christopher DiIuro, Director of Finance and Administration.

MEMBERS ABSENT: Fred Faerber

PLEDGE OF ALLEGIANCE: The committee held a moment of silence for troops in harm's way.

1. **CHAIRMAN'S REPORT & SCHOOL COMMITTEE MEMBER COMMUNICATIONS**

Mr. Croston read a statement from the School Committee *"On tonight's Consent Agenda, there are the coaching reappointments at Portsmouth High School for this coming Fall and Winter. The School Committee appreciates the letters and emails we have received on the topic of Coaches and Athletics. One thing that was consistent throughout this communication was the belief that strong process and transparency are critical factors in public trust. Critical factors in developing the athletic program we all desire. The conversation that has been generated over the past two weeks is healthy for us as a District and as a Committee. This discussion has brought to the forefront issues of HR processes, consistency in policy applications across sports, communication gaps, and respect – for players and coaches. This School Committee is of like mind to fully develop policies that address these concerns and work to monitor the implementation of those policies."*

We believe coaching appointments should remain annual with a structured evaluation and reappointment process. We believe that a healthy athletic department conducts complete reviews of each sport every four years or when needed such as when coaching vacancy occurs. We are not focused on any one sport or one coach but in developing the best possible set of policies and practices to ensure a strong athletic program in Portsmouth.

That being said, over the next two months, this Committee will work with Administration on developing a formal policy, a structured HR process, evaluation criteria, a communications framework for all sports, training, and a Code of Conduct. This coming year, all sports will be updated in terms of the HR process and certifications. Then this Fall, we will begin review of individual sports starting with the Spring 2014 season. We will also design and post the 4-year review schedule so that everyone is aware in advance of when the reviews will take place. During the review process, all coaching positions will be open for competition.

Tonight, the Coaching appointments are on the Consent Agenda, so I would ask that anyone wishing to speak to these matters use our Public Comment period to address the Committee. We deeply respect your opinions and would ask that you limit your time to less than 2 minutes."

Mrs. Copeland complimented Mr. Littlefield, PHS teachers, and staff on the wonderful graduation that was held on Friday night, June 7th. This was a nice reflection on the school.

Ms. Cortvriend commented on a payroll issue with United Way funds and requested that Mr. DiIuro updates the Committee on the issues at the next meeting..

2. **RECOGNITIONS**

A. Dr. Krizic recognized Rachel Amundson, the PHS Liaison to the School Committee, for her contributions and service to the School Committee during the 2012-13 school year. Rachel is a member of the Graduating Class of 2013. Mr. Croston presented her with a plaque.

3. **PUBLIC COMMENT**

Mr. Joe Rosa, Mr. Scott Sullivan, Mr. Ralph Plumb, Mr. Cap Benson, and Mr. Dylan Mello, all spoke regarding the coaching issues and commended the School Committee for addressing and resolving them. All the speakers were in praise of Coach Mike Stinton and were supportive of him.

Mrs. Marianne Raymo wanted to make the Committee aware of a concern she had with scheduling issues at PHS due to staff reductions and requested that the Committee looks into this issue.

4. **SUPERINTENDENT'S COMMUNICATIONS**

A. PHS Liaison Report – Rachel Amundson reported that both the Junior and Senior proms were held. Student Council held elections, and a new Executive Board was elected. Graduation was beautiful. She introduced Gabby Davis as the 2013-2014 PHS Liaison.

B. Superintendent's Weekly Updates – There were no questions about the Superintendent's weekly updates.

5. **APPROVAL OF SCHOOL COMMITTEE MINUTES**

A. March 26, 2013 Public Session: A motion was made by Ms. Cortvriend and was seconded by Mr. Vadney to approve the minutes of the March 26, 2013, Public Session. So voted 5-0-1. Mr. Wojichowski abstained due to his absence from that meeting.

B. April 11, 2013 Public Session: A motion was made by Ms. Cortvriend and was seconded by Mr. Vadney to approve the minutes of the April 11, 2013, Public Session. So voted 6-0.

C. April 17, 2013 Executive Session: This item was withdrawn from the agenda.

- D. May 28, 2013 Executive Session: This item was withdrawn from the agenda.
- E. May 28, 2013 Public Session: A motion was made by Ms. Cortvriend and was seconded by Mr. Vadney to approve the minutes of the May 28, 2013, Public Session. So voted 5-0-1. Mr. Kelly abstained due to his absence from that meeting.

6. **CONSENT AGENDA**

- A. Appointment – Clerk, Category B, PHS
- B. Appointment – PHS Coaches for FY 2014
- C. Appointment – IT Technician Intern
- D. Appointment – PE/Health Department Chair

A motion made by Ms. Cortvriend and seconded by Thomas Vadney to approve the Consent Agenda as presented. So voted 6-0. Dr. Krizic announced the following appointments.

- A. Appointment – Clerk, Category B, PHS – Sarah McEvoy
- B. Appointment – PHS Coaches for FY 2014
 - Ryan Moniz, Head Coach – Football
 - Andrew Donnelly – Asst. Coach – Football
 - Keith McDonald – Asst. Coach – Football
 - Taylor Brown – Asst. Coach – Football
 - T.J. DelSanto – Asst. Coach – Football
 - Steve Kirwin – Volunteer – Football
 - Norman Bailey – Equip. Mgr. - Football
 - Matt Plumb – Volunteer – Football
 - Bryan Travers – Volunteer – Football
 - Jim Blaess – Head Coach Girls’ Soccer
 - James Donovan – Asst. Coach – Girls’ Soccer
 - Tom Chamard – Asst. Coach – Girl’s Soccer
 - Michael Stinton – Head Coach – Boys’ Soccer
 - Scott Sullivan – Asst. Coach – Boys’ Soccer
 - Jeff McGuirl – Asst. Coach – Boys’ Soccer
 - Shaun Horgan – Head Coach – Boys’ X-Country
 - Jeff Rose – Head Coach – Girls’ X-Country
 - Judy Colman – Head Coach – Girls’ Tennis
 - Deb Valente – Head Coach – Cheerleading
 - Regina Dublin – Asst. Coach - Cheerleading
 - Joseph Occhi – Head Coach – Boys’ Basketball
 - Josh Petersen – Volunteer – Boys’ Basketball
 - Cybil Pacheco – Head Coach – Gymnastics
 - Briana Pacheco – Asst. Coach – Gymnastics
 - Shaun Horgan – Head Coach –Boys’ Indoor Track

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Jeff Rose – Head Coach – Girls’ Indoor Track
Mike Monahan – Head Coach – Boys’ Ice Hockey
Stephen Carter – Head Coach – Swimming
Evan Denard – Asst. Coach – Swimming
Bob Crudup – Volunteer – All Sports

- C. Appointment – IT Technician Intern – William Silvia
- D. Appointment – PE/Health Department Chair – Joel DeMarco

Mr. Croston thanked Mr. Stinton for his services to Portsmouth and all the students. Everyone greatly appreciates all that he has done.

Mr. Stinton thanked everyone for their support and he looks forward to working with everyone.

7. **BUSINESS AGENDA**

- A. A motion made by Ms. Cortvriend and was seconded by Mr. Kelly to defer the Appointment to the Newport County Regional Special Education Board to the June 25th meeting. So voted 6-0.
- B. A discussion was held on the availability of new positions in the FY14 budget. Mr. DiIuro advised that there are 3.6 FTE positions available for assignment.
- C. A motion made by Ms. Cortvriend and seconded by Mr. Kelly to defer approval of the increase in Administrative FTE 1.0 for Finance Manager to the June 25th meeting. So voted 6-0.
- D. A motion made by Ms. Cortvriend and was seconded by Mr. Kelly to defer the discussion and approval of the increase in Special Education staff at PHS (Recommendation of the Superintendent to add 1.6 FTE to Mathematics) to the June 25th meeting. So voted 6-0.
- E. A motion was made by Ms. Cortvriend and was seconded by Mr. Kelly to defer discussion and approval of the increase in Psychological/Social Worker Services to the June 25th meeting. So voted 6-0.
- F. Discussed and reviewed the Budgeted Expenditures per sport for FY 2014.
- G. A motion made by Ms. Cortvriend and was seconded by Thomas Vadney to approve \$8,474 for a Girls’ Volleyball Team; the money to be used from existing gate receipt revenue. Mr. Kelly amended the motion, and it was seconded by John Wojichowski, to increase the amount to \$9,130. So voted 5-1. Mrs. Copeland was opposed. A motion made by Ms. Cortvriend and seconded by Thomas Vadney to fund \$8,000, using money from existing gate receipts, for an Athletic Trainer. So voted 4-2. Mr. Wojichowski and Mrs. Copeland were opposed.

- H. A motion made by Ms. Cortvriend and seconded by John Wojichowski to approve the Second Reading and Adoption of Spending Policy and Minimum Fund Balance Policy. So voted 6-0.
- I. A motion made by Ms. Cortvriend and seconded by Mr. Kelly to defer discussion and approval of the job descriptions for “*Elementary Lead Teacher*” Positions to June 25th meeting.
- J. A motion made by Mr. Kelly and seconded by Ms. Cortvriend to approve a revised FY 2014 Budget reflecting an increase in \$240,000 in expenditures. So voted 6-0.
- K. A motion made by Ms. Cortvriend and seconded by Mr. Kelly to approve \$10,000 to support the Strategic Plan Process. So voted 6-0.
- L. A motion made by Ms. Cortvriend and seconded by Thomas Vadney to approve a fee waiver for the Portsmouth Community Theater. So voted 5-0-1. Mr. Kelly recused himself.
- M. A motion made by Ms. Cortvriend and was seconded by Mr. Kelly to approve the 1-year extension on the FY14 Food Service Contract. So voted 6-0.

8. **SUBCOMMITTEE REPORTS**

- A. Capital Planning Subcommittee – Mr. Wojichowski shared the highlights of the meeting that was held on June 10th. He reviewed the current projects already in place, which total \$857,000. We have allocated \$163,207 for various projects; one of them being the need for removal of carpeting in the 4th and 5th grade wings at PMS and replacing them with tile. The next meeting will be July 8th.
- B. Health & Wellness Subcommittee – Mr. Kelly reported from the last meeting and is addressing the need to have health education at the elementary level in the next school year as well as substitute nurse pay.
- C. Strategic Plan – Mrs. Copeland gave a Powerpoint presentation on the Strategic Plan Report. They hope to be able to implement the Strategic Plan in January 2014. The entire report can be seen on the Portsmouth School Department’s website.
- D. Technology – Mr. Vadney reported that the committee is moving forward with its work on the implementation of Bring your Own Device (BYOD)/Bring Your Own Technology (BYOT). Three subcommittees have been formed to develop policy, a professional development plan, and the associated resources/costs necessary to support a pilot implementation.

9. **ADJOURNMENT**

A motion was made to by Mr. Kelly and was seconded by Ms. Cortvriend to adjourn the meeting. So voted 6-0.

Respectfully submitted:

Ruth Ziegler
Acting Recording Secretary for

Thomas Vadney, Clerk